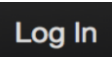





Enroll and Pay for ECS Enrichment

This sheet will walk you through logging in, searching for and selecting all ECS Enrichment classes, and making your payment for the enrollments.

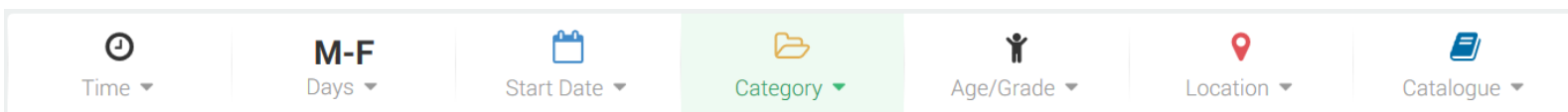
1. Browse to <https://cavcreek.ce.eleyo.com> and login with your email address and password by selecting the Log In button . (TIP: Use the Forgot Password link to initiate a set-password email if you cannot remember your password.)
2. Select the  tile at the top left navigation bar.
3. Select *Explore and Register Now* under the Enrichment section on the home page.

NOTE: This will take you to the main category view for all Enrichment classes currently open for enrollment.

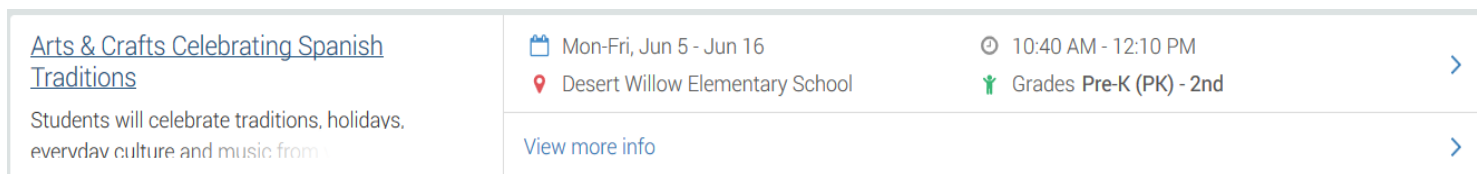
4. You can select a specific category or scroll to the bottom of the page and choose the blue button *View All Courses in ECS School Year* or *View All Courses in ECS Summer* (depending on the time of year).

NOTE: By selecting a category, you can filter down to the specific classes to view and enroll. For example, during the school year you can select by location. During the summer, you can select by date. You can preview or select any of the course in that range.

By selecting *View All Courses*, you can view all classes available during the school year or summer, (depending on the time of year) as well as sort and filter by the following options:




5. To select a class to enroll in, click on the class or *View more info*.



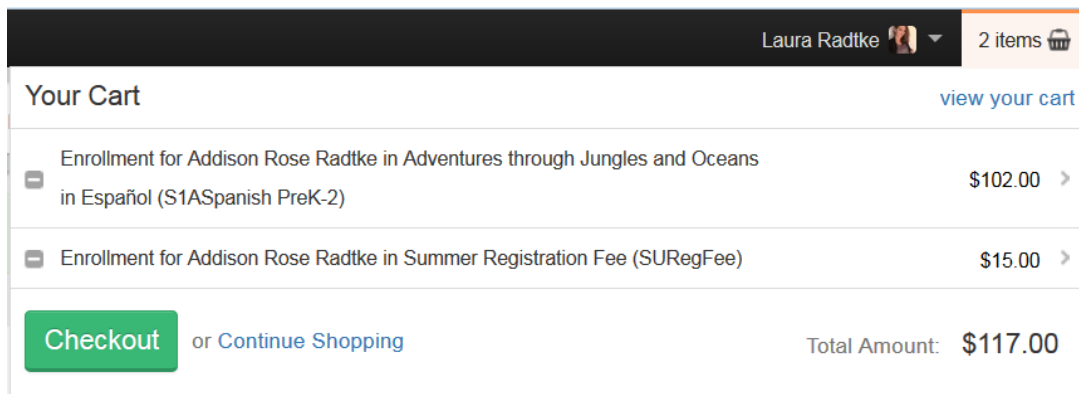
6. Select  in order to begin the registration process.


(continue on next page)

- Once you have selected *Enroll Now*, select from all family members who are eligible for class registration. Eligibility may be based on age or grade limitations.

- Choose  and complete any registration questions required for enrollment.

- Each class enrollment will be placed into your shopping cart and totaled. You may select *Checkout* or *Continue Shopping* to add all enrollments with one payment.



- To complete your enrollments and pay, select *Checkout* and choose your payment method. Payments can be made with Credit/Debit Card or ACH Checking/Savings Accounts.
- Enter your payment account information and confirm billing address, then select *Save New Payment Method*.
- Confirm you have added all enrollments to your cart then select .

You have now completed your ECS Enrichment Course enrollments. You will receive a confirmation email and payment receipt for all enrollments.

You may also review your enrollment activity and payments from your dashboard by browsing to [Explore All Programs](#) and selecting [View Your Dashboard](#).