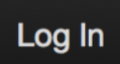


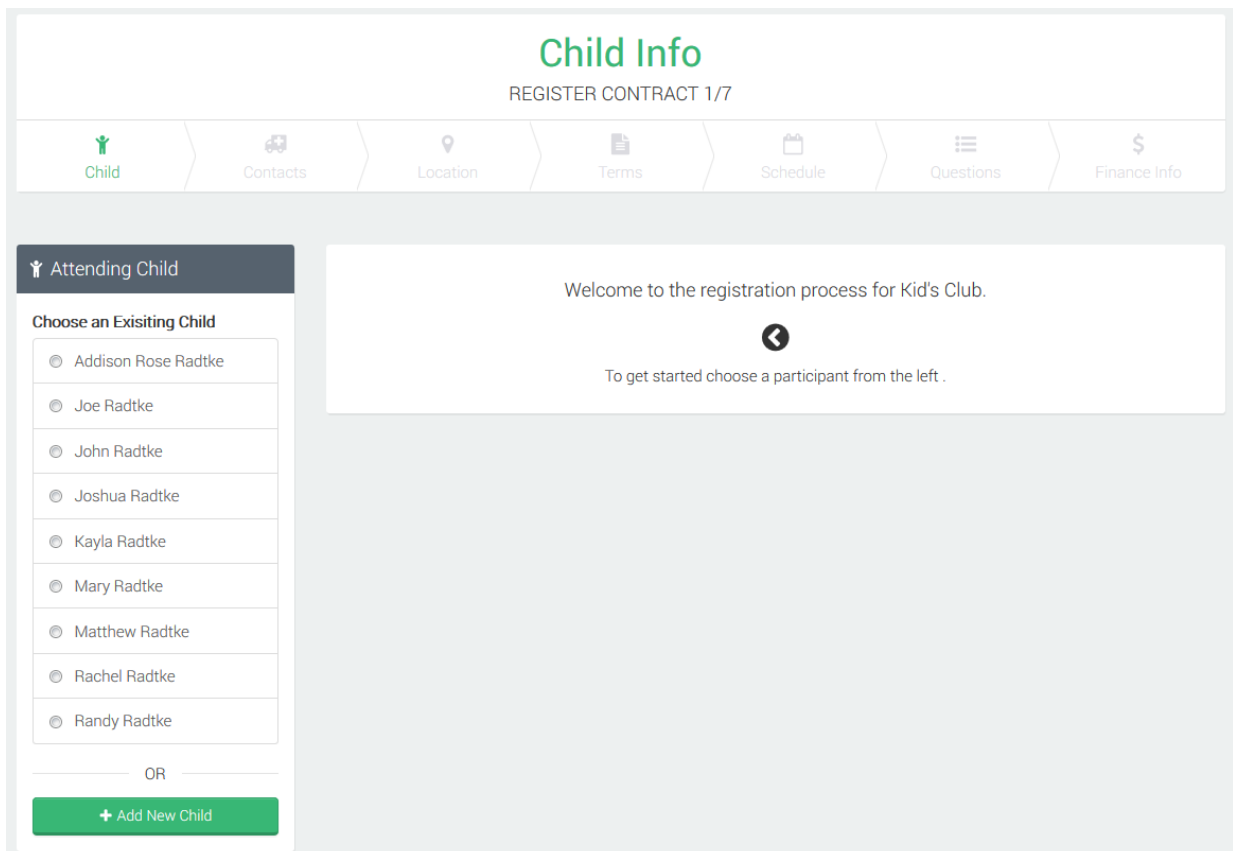


## Registering for Kid's Club Summer SuperCamp

The Cave Creek Unified School District transitioned to a new registration system for our Community Education programs called Eleyo. This sheet will walk you through the process for registering a student for Summer SuperCamp.

### Log in

1. Browse to <https://cavecreek.ce.eleyo.com> and login with your email address and password by selecting the Log In button . (TIP: Use the Forgot Password link to initiate a set-password email if you cannot remember your password.)
2. Point to *Explore all Programs, Kid's Club*, and select *Registration*.



3. Continue through the registration steps by first selecting your child. An individual contract request must be completed for each child.

4. Add Emergency Contacts (at least one parent and 2 additional contacts are required) and select if they are Authorized Pick-ups by selecting [+ Create New Emergency Contact](#).

5. To continue, select [→ Verify Contacts/Pickups and Continue](#).

**Note:** Please review the grade availability, rates, and payment policies and procedures for the summer season.

6. Choose a location based on the grade your child is in. All camps are held at Desert Willow Elementary School as noted in the list. Once you have chosen the location, select

[→ Use Location and Continue](#)

7. Next, select the days of the week (5 days/week minimum) for each section your child may need care.

**Note:** Be sure to select AM Only for the weeks your child only needs morning care, or PM Only for the weeks your child only needs afternoon care. If they will need care for both morning and afternoon in the same week, please select those weeks under the Full Day Program section. (see example)

## Contract Schedule

REGISTERING JOE IN KID'S CLUB 5/7

Child
Contacts
Location
Terms
Schedule
Questions
Finance Info

### AM Only Program

Choose Days of the Week \*
All None Invert

Mon

Tue

Wed

Thu

Fri

You may select: 5 days of the week.

← Prev
Today
Next →

July 2017

Su	Mo	Tu	We	Th	Fr	Sa	
25	26	27	28	29	30	1	
2	3	4	5	6	7	8	<input type="checkbox"/>
9	10	11	12	13	14	15	<input type="checkbox"/>
16	17	18	19	20	21	22	<input type="checkbox"/>
23	24	25	26	27	28	29	<input type="checkbox"/>
30	31	1	2	3	4	5	

August 2017

Su	Mo	Tu	We	Th	Fr	Sa	
30	31	1	2	3	4	5	
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30	31	1	2	
3	4	5	6	7	8	9	

You must select at least 5 dates per week and 1 week total.

8. Once you have completed the schedule request, continue on to answer all questions. This includes the Emergency Card and Immunization information, as well as agreements to the policies and procedures of our Kid's Club Summer SuperCamp program.
9. You will be required to complete your payment method information in the following screen, however you will not be charged the registration fee until staff has approved your contract request.

**Saved Payment Method**  
REGISTERING JOSHUA IN KIDS CLUB 7/7

Child   Contacts   Location   Terms   Schedule   Questions   Finance Info

**Save Payment Method Information**

Your payment method information is for any up-front registration fees or deposits.

Your payment method information is stored securely and **will not** be charged until after our staff has reviewed and approved your registration.

**Choose from Your Existing Payment Methods**

+ Add Saved Payment Method

or cancel

*You will receive an email letting you know our staff will review and approve your pending contract.*

*You will receive a 2<sup>nd</sup> email confirming the approved schedule along with a payment receipt for any registration fee that were charged during approval.*