



Registration Instructions for Summer Online Course Credit

Summer Session Dates: Monday-Thursday, June 13-July 14, 2022

Computer Lab Times: 10:00AM-2:00PM

Location: Cactus Shadows High School, Computer Lab #137

Fee: \$195 per each course (.5 credit)

Grades: 9-12

Students must receive a completed ECS Edgenuity Course Approval Form* (next page) from their counselor before registering online (registration instructions are below.) Coursework and quizzes can be completed at home, but ALL Prescriptive Tests, Unit Tests, and Final Exams must be taken under supervision in the Edgenuity Computer Lab at Cactus Shadows High School. Students are welcome to use the Computer Lab at CSHS to work on coursework and quizzes. If your child cannot take these tests/exams in person, please discuss alternatives online programs with your student's counselor.

Students may complete more than one course during the summer session. However, they can only be active in one class at a time to ensure they finish the first course before opening a second course. Students earn a half credit for each course completed. This is equivalent to one semester during the school year. All courses opened in the summer session must be completed by 2:00 p.m. on July 14, 2022. **All course work, quizzes, and unit tests must be completed before taking the final exam to receive credit for the course.** Students may finish early. June 27 is the last day a student can open the first course. Regardless of the start date, July 14 is the deadline. If a student does not finish a course opened in the summer session by the July 14 deadline, an F will be recorded on their transcript.

*Cactus Shadows High School and AOE counselors have the course approval form. The ECS Office has copies too. A link to download these forms can be found on the ECS website, ecsforall.org/summer-enrichment-programs.



ECS Edgenuity Online Course Registration & Payment Steps:

- 1) If your family does not have a profile in our online registration system, Eleyo, set up your family's profile at cavecreek.ce.eleyo.com. (For detailed registration instructions, visit ecsforall.org/register.) Please use Firefox or Chrome as your browser for the best performance. **An Eleyo family profile must be set up to register for any ECS program.**
- 2) To register and pay for an Edgenuity course, visit cavecreek.ce.eleyo.com, search "Edgenuity." Select "Edgenuity Online Course Credit." Have your Course Approval Form available to complete the registration.
- 3) Once steps 1 and 2 are complete, mail or drop off your completed **Course Approval Form** to the ECS Office. **Mailing Address:** ECS Enrichment, P.O. Box 426, Cave Creek, AZ 85327. Drop off **Physical Address** 33016 North 60th Street, Room A12, Scottsdale, AZ 85262. You may also scan and email it to Lisa Broussard at LBroussard@ccusd93.net.
- 4) To start the course on June 13, steps 1-3 must be completed by May 16, 2022.

The ECS Office is open M-F, 7:30AM-4:00PM. Beginning May 23, the office is open M-TH, 7:00AM-5:00PM. The main line is 480-575-2440. The ECS office is located on the District Office campus. Follow sign at the parking lot to our front door. Thank you so much for choosing ECS for your summer programs and activities.



Education & Community Services (ECS)
Course Approval Form or Online Course Credit



STUDENT INFORMATION

Student's Last Name _____ First Name _____ 2021/2022 Grade _____
Student Attends CSHS _____ AOE _____ (check one) Or, Attends Other School _____
Parent(s) Name _____ Preferred Parent Email _____
Parent Phone: (____) _____ Alternate Phone (____) _____

Students must receive course approval from their counselor before registering for the Edgenuity summer session. A student may receive approval for multiple courses, but only one course can be opened at a time. When one course is complete and there is enough time left in the summer session to finish a second course, a student may enroll in a second course approved by their counselor. (World Language courses are not available.) The Prescriptive test (if required), unit tests, and final exams must be taken in person in Computer Lab #137 at Cactus Shadows High School. National Collegiate Athletic Association (NCAA) does NOT recognize CSHS/ECS Edgenuity online program courses.

Course(s) Approved by High School Counselor* for: 2022 Summer Session of ECS Edgenuity

Course Title: _____ Course # _____
Select which applies: Credit Retrieval* ___ Grade Improvement* ___ New Course ___ Course Completion ___
Course Title: _____ Course # _____
Select which applies: Credit Retrieval* ___ Grade Improvement* ___ New Course ___ Course Completion ___
Course Title: _____ Course # _____
Select which applies: Credit Retrieval* ___ Grade Improvement* ___ New Course ___ Course Completion ___

*Students take a Prescriptive Tests under the supervision of an Edgenuity facilitator prior to beginning course work.

Counselor Signature _____ Date _____

FEE: \$195 per semester course, .5 credits (CREDIT RETRIEVAL COURSE FEES WILL BE REFUNDED before the start date of the class, or if registering after the start date, allow five business days for the refund to be processed. Registration is required regardless of whether a refund applies.)

Universal accommodations (listed below) are available through Edgenuity. If a student requires additional accommodations, they should contact their high school counselor to discuss this and other options for retaking courses.

Parents, please initial this box indicating that universal accommodations (listed below) are appropriate and/or we have spoken to my student's counselor to discuss options.

Universal Accommodations: Calculator • Closed captioning on audio lectures • Guided notes • Notes on tests (guided, handwritten or Word doc – not Google docs) • Extended time on quizzes and tests • Retakes on assignments, quizzes or tests (higher score counts) • Breaks during testing.

Please Note: ECS cannot provide course approval. Students must receive course approval from their high school counselor before registering for courses. Behavior guidelines and discipline codes as put forth by Cactus Shadows High School are enforced. Discipline is essential to learning and based upon mutual respect for the rights and property of others, those in authority, and every student.

Parent/Guardian Signature _____ Date _____
Completed form must include parent and counselor signatures, and full online registration and payment before the student can participate in a summer session course.

Office Use Only: Eleyo Profile _____ Counselor Course Approval _____ Online Registration and Payment _____